

Ashbrook Community Association
Minutes for Board of Directors Monthly Meeting
Date January 14th, 2025 7:00 P.M.
Ashbrook Community Center

Call to order at 19:00

Present: Justin Miller, David Georgy, Bill Kayes
ACS West: Christopher Bertch, Don MacQueen
Quorum established

Motion: 19:01

To approve the agenda for this month's monthly meeting as set forth.

By: Justin Miller Second by: David Georgy

Motion carried.

Motion: 19:01

To accept the December 10th, 2025 minutes as presented.

By: Justin Miller Second by: David Georgy

Motion carried.

Old Business

President's report:

By Justin Miller:

Corporate transparency act is still on hold.

Vice President's report:

By Dena Bonniwell:

Not present.

Secretaries report:

Interviewed James Wright for open position on board

Treasurer's report:

By David Georgy

For a detailed report of the finances, please contact David directly

In checking account -

Beginning balance checking: \$79,480.58

Ending balance in money market: \$158,932.64

Management report:

By Christopher Bertch, ACS West representative:

1. Treasurer Report from 11/2024
Operating- \$63,106.81
Reserve- \$158,896.20
2. Updates on online payment portal issues acknowledged by ACS being internally resolved. Advised for further issues from residents to call ACS for assistance.

Social committee report:

By James Wright- Newly appointed Chair of Social Committee (no report)

Buildings and Grounds committee:

By Bill Kayes:

1. Roof leak in back room of club house to be repaired in house by Bill.
2. Fountain in lake is moving, Bill to speak with Solitude who services the fountains to address the issue.

Finance & Audit (Budget) committee:

By David G.:

1. New finance report is currently in progress.
2. Justin M.- Are we using an auditor for taxes? Taxes are audited every year via Balance Sheet and full scale audit is typically performed by outside source every 5-7yrs.- David/Chris (ACS)

Safety & Neighborhood Watch Committee:

- Crime Report from 1/02/2025 @ 12:16PM

Incident Type	Total
Assist	1
Desk Officer Call for Service	1
Disabled Vehicle	1
Domestic Assault	1
Police Alarm Activation	1
Police Service	1
Suspicious Person	1
Warrant Service	1
TOTAL	10

New Business

President:

By Justin Miller:

1. New homeowner portal from ACS as previously mentioned.

Vice President:

By Dena Bonniwell:

Not present

Secretaries Report:

James Wright: (newly appointed)

Treasurer's report:

By David Georgy:

Discussion with ACS West in regards to a payment that was processed without proper approval per our agreement in regards to disbursements of funds to vendors. Chris acknowledged ACS authorized payment to the vendor without first getting approval from Ashbrook Treasurer and that this incident was due to someone unfamiliar with our procedures. Chris assured David that this incident was taken into account and should not happen again without following the proper procedure.

Board Member:

By Bill Kayes: No report

Member voice:

Adjournment at time 20:30

The next meeting will be held on Tuesday, February 11, 2025 at the Ashbrook Community Center.

Respectfully submitted by:

James Wright, Secretary